



## Vascular Associates of Northern Virginia

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*Timely and considerate care of the arterial and venous systems*



### WELCOME TO OUR OFFICE

Please read the following information pertaining to your appointment.

Please take a few moments to fill out the medical history form and bring the ORIGINAL of the following to your scheduled appointment.

- Medical History Form
- Medication List

You will be asked to sign in and complete the follow on our Kiosk when you arrive.

- Pharmacy Information
- Office Financial Policy
- Release of Information Form
- Notice of Privacy Practice

#### WE WILL ALSO NEED:

1. ALL Insurance cards and a VALID photo ID. Digital versions are not acceptable. You must have a physical card, or a printed copy of one, that can be scanned into your chart.
2. Any Vascular studies (i.e., MRA/MRI, CT/CTA or Doppler/Scan/Ultrasound) performed within the past six (6) months.

Please arrive thirty (30) minutes prior to your scheduled appointment time as it does take time to check you in and get your patient chart prepared. We try our best to be on time for you and all our patients. **Failure to show up thirty (30) minutes prior to your scheduled appointment time may result in you having to reschedule your appointment.**

If you have any further questions, do not hesitate to contact our office, Monday through Friday, 8:30 a.m. to 4:30 p.m. at (571) 375-7174. You may also refer to our website, [www.VascularAssociatesNOVA.com](http://www.VascularAssociatesNOVA.com) for more information or to fill out, print and bring the patient forms with you at the time of your appointment. Thank you in advance for taking the time to complete your forms and prepare for your visit, so that we can better serve you at the time of your appointment.

Sincerely,

Vascular Associates of Northern Virginia